



Wronki, 31 October 2012

Or.042.3.11.2012

Mr.  
**J.F.C. van Leeuwen**  
Mayor of the City of Beverwijk  
Postbus 450  
1940 AL Beverwijk  
The Netherlands

It is my great pleasure to inform you that our application for "Citizens' meeting in Wronki" has been selected for a grant by EACEA of the European Union.

I am honored to invite a delegation of twelve people from Beverwijk to Wronki from 30.04.2013 to 04.05.2013. The main goal of the meeting is the ceremony of signing twinning towns contract between Wronki and Cookstown and setting up an Internet website that will enable regular, mutual contacts between societies of all twinning towns.

**On the second day of your visit, we plan to organize a welcome ceremony, during which all twinning towns will have a chance to present themselves. Please prepare a 10-minute presentation about your city.**

With regard to a high number of guests, we have planned the accommodation in different hotels and we would also like to partly differentiate the programme of your stay. While planning the list of your delegates, please include an official delegation of five people (one single room and two double rooms) and an unofficial delegation of seven people, which will include two people who will attend trainings on administering the Internet website and two or three people who are interested in getting to know Polish culture by starting long-term cooperation with an association of women who live in the countryside. The total number of your delegates should not exceed twelve people.

Our citizens' meeting in Wronki will be attended by delegations from five countries, that is why during official meetings and ceremonies English will be the main language of communication. Please consider inviting an English interpreter in your delegation.



The programme of your stay includes sports competitions – they are intended to be only a form of recreation and a way of establishing better relations between delegates of different twinning towns, that is why we do not take professional sportsmen into account. Please consider taking sportswear, so that everyone will be able to take part in the planned sports events.

One day before the end of your stay, we are planning to organize a discussion panel for official delegations. If there are any topics that you would like to discuss, please inform me about them so that we are able to prepare these subjects for general discussion.

I would be grateful if you could inform me about the means of transport from your city to Wronki and the possibility of using it to move around during your stay in Wronki. With regard to changes in the programme “Europe for Citizens”, we cannot afford to cover the cost of transport from each city to Wronki. If you are planning to come by plane and there is a need to rent a bus for you during your stay in Wronki, we would like to take care of organizing and paying for this transport. If you are planning to come to Wronki by bus or cars and there is a chance that you will be able to use them to move around during your stay in our city, please inform me about it.

If you have any questions regarding organizational details, please contact my employee who is responsible for this matter and whose contact details are written at the end of this letter.

I would be glad to receive your answer and the list of your delegates by the end of December 2012.

Mirosław Wieczór

Mayor of Wronki

Employee responsible for organizational issues:  
Alicja Pyzik, Subinspector for promotion and international cooperation,  
promocja@wronki.pl (preferred method of communication), tel. +48 67 2545 323.



### **Programme of your stay:**

#### 30.04. (Tuesday)

till 18.00 arrival;  
19.00 supper;

#### 01.05. Wednesday

8.00 - 9.30 breakfast;  
10.00 – 12.00 welcome ceremony, combined with the presentation of twinning towns;  
12.00 – 14.00 sightseeing;  
14.00 dinner;  
15.00 recreation near Warta river – canoeing, yacht trip, barbecue  
15.00 for the administrators of Internet websites: training;  
19.00 supper;

#### 02.05. Thursday – Irish Day

8.00 - 9.30 breakfast;  
10.00 – 12.00 Mayor's Cup Running Competition or spare time;  
12.00 – 14.00 bowling contest or shield shooting competition;  
14.00 – 15.00 dinner;  
15.30 Irish cuisine, Irish Dance trainings for inhabitants of Wronki, Irish music  
17.00 presentation of Irish culture, performance of inhabitants of Wronki – Irish dance;  
18.00 ceremony of signing twinning towns contract between Wronki and Cookstown;  
19.30 supper;  
20.30 music performances;

#### 03.05. Friday

8.00 - 9.30 breakfast;  
10.00 – 12.00 Constitution of 3rd May celebrations;  
12.00 discussion panel for official delegations; spare time of unofficial delegations;  
14.00 dinner;  
15.30 tulips exhibition;  
19.00 supper;  
20.00. Irish chamber evening, karaoke, barbecue;

#### 04.05. Saturday

8.00 – 9.30 breakfast;  
10.00 departure;